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如果你需要这份文件的中文翻译，或者需要传译员的帮助，请联系我们。这些数据也备有大字体印本、盲人点字和录音带，欢迎索取。

ほかの言語でこの文書をご希望の場合、もしくは通訳サービスをご希望の場合はご連絡ください。

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यदि आपको ये दस्तावेज किसी दूसरी भाषा में चाहिये, या किसी दुभाषिये की सेवाओं की जरूरत है तो हमें सम्पर्क करने की कृपया करें। ये जानकारी माँग करने पर वड़े अक्षरों, ब्रैल या आडिओ के रूप में भी उपलब्ध करवाई जा सकती हैं।

ਜੇ ਤੁਹਾਨੂੰ ਇਹ ਦਸਤਾਵੇਜ਼ ਕਿਸੇ ਦੂਸਰੀ ਭਾਸ਼ਾ ਵਿਚ ਚਾਹੀਦਾ ਹੈ, ਜਾਂ ਕਿਸੇ ਦੁਭਾਸ਼ੀਏ ਦੀਆਂ ਸੇਵਾਵਾਂ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰਨ ਦੀ ਕ੍ਰਿਪਾ ਕਰੋ ਜੀ ਇਹ ਜਾਣਕਾਰੀ ਮਿਗ ਕਰਨ ਤੇ ਵੱਡੇ ਅੱਖਰਾਂ, ਬ੍ਰੇਅਲ ਜਾਂ ਆਡਿਉ ਦੇ ਰੂਪ ਵਿਚ ਵੀ ਉਪਲੱਬਧ ਕਰਵਾਈ ਜਾ ਸਕਦੀ ਹੈ।

اگر آپ یہ ڈاکیومنٹ کسی اور زبان میں چاہتے ہیں، یا اگر آپ کو کسی ترجمان کی خدمات درکار ہوں، تو براہ کرم ہم سے رابطہ کریں۔ درخواست کرنے پر یہ معلومات بڑے پرنٹ، بریل یا آڈیو فارمیٹ میں بھی دستیاب ہیں۔



for South Derbyshire

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Published by South Derbyshire District Council  
Civic Offices, Civic Way Swadlincote Derbyshire DE11 0AH

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South  
Derbyshire  
District Council

COUNCIL TAX  
OTHER DISCOUNTS  
'Discount Disregards'



INVESTOR IN PEOPLE

South Derbyshire Changing for the better

# COUNCIL TAX – DISCOUNT DISREGARDS

## EXPLANATORY NOTES

The basic Council Tax bill for any dwelling is made on the assumption that there are 2 adults living at a property as their sole and main residence. An adult is classed as somebody aged 18 years or over.

Where there is only 1 adult resident a 25% discount will apply. If there are 2 or more adults resident there will be no reduction.

When counting the number of residents, certain persons are disregarded and a discount may apply. See below for details about disregarded people.

If you qualify for the Single Resident Discount and can also be disregarded, as set out below, then a 50% reduction can be granted, or in some cases a full exemption.

## Discount Disregards

There are also circumstances where a 25% reduction in the Council Tax can be granted even if there is more than one adult living in the property.

This can happen when certain members of the household are ignored – they are disregarded - in determining the number of adults living in a property and it leaves only one adult to be counted, e.g. if there are two adults and one is disregarded then a 25% discount is granted

This leaflet covers those persons where a disregard will apply, subject to certain conditions, in the following circumstances: people in detention; apprentices and trainees; persons in receipt of Child Benefit and people who are permanently resident in a hospital or care home.

There are separate leaflets and application forms for Carers, Students, the Severely Mentally Impaired and Care Workers. These are available from our website – [www.south-derbys.gov.uk](http://www.south-derbys.gov.uk)

## Persons in Detention

A person will be disregarded if they are detained in a prison or hospital by an Order of a Court. This also applies to someone detained under the Immigration Act or Mental Health Act. (This disregard does not apply if a person has been detained due to non-payment of Council Tax or a Fine).

Details of the establishment where the person is detained, the period of detention and, if known, a release date will be required to claim this disregard.

## Apprentice and Trainees

A person will be disregarded if they are employed for the purpose of learning a trade or profession. They must be employed at a low wage, of less than £195 per week. This is to be substantially less than if they were qualified. They must be undertaking a training programme for National Council for Vocational Qualifications (NVQ) accredited qualification.

Proof of Wages and the NVQ training programme must be supplied.

## Child Benefit

A person will be disregarded if they still are in receipt of Child Benefit because they are still at school, or where it remains payable after leaving school until the beginning of September following. Proof of Child Benefit is required.

## Receiving Care

A person will be disregarded if their main residence is in a hospital or care home. There must be no intention to return to their previous home. Care home includes a residential care home, nursing home or mental nursing home or hostel. The name and address of the establishment where the person is resident together with proof that residency is permanent is required.

## How Do I Get A Discount?

If you consider that you would qualify for a disregard then please complete the application form and return it the Revenue Office at the address shown on the back of this leaflet

### Discount Disregard Application Form

Council Tax Account Number \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Disregard requested \_\_\_\_\_

Date eligibility started \_\_\_\_\_

Reason(s) for disregard \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total number of residents over 18 living in the property

\_\_\_\_\_

If there are any residents who are under 18, but are ages 16 or 17 please supply their names and date of birth below.

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

### Declaration

I declare that the information given by me on this form is correct to the best of my knowledge and belief. I understand that failure to supply or giving false information is an offence for which a penalty may be imposed. I also understand that I must inform the Council Tax Section as soon as there is any change in the information. Failure to do so may also result in a penalty being imposed

Signature \_\_\_\_\_ Date \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

### Data Protection Act

In line with Data Protection law we may use the information you give us to prevent or detect fraud or other crimes. We may also share it with other Council Services or public organisations if they need it to carry out their duties.