

Events

Please use this form to register the details of **EVENTS** with Swadlincote Tourist Information Centre for the What's On in South Derbyshire and The National Forest leaflet and Visit Peak District and Derbyshire website. Please give all details in **BLOCK CAPITALS** – shaded boxes must be completed. We reserve the right to alter data to fit the space available in the computer system. **Please return to: Helen Humphreys, Swadlincote Tourist Information Centre, Sharpe's Pottery Museum, West Street, Swadlincote, Derbyshire, DE11 9DG**

Contact

Please give the details of the person for us to contact to update details for this event. This name and address **will not be published** to members of the public.

Event Name:			
Contact Name:	Mr / Mrs / Miss / Ms		
Address for correspondence:			
Postcode:		Fax No:	
Telephone No:		Mobile No:	
Email:			

Venue

Please tell us the exact location where the event is taking place

Venue Name:			
Address			
Postcode:			
Web site			

Please give us directions to the venue from the nearest through route

Free parking:	<input type="checkbox"/>	Parking with charge:	<input type="checkbox"/>
		Easy to access by public transport:	<input type="checkbox"/>
Nearest station:		No of miles from nearest station:	

Complete one sheet for each separate event you want to tell us about

Name of event:	
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Please supply a good quality colour photograph in print or digital format (please see notes below), to which you have copyright. There may be additional charges for multiple pictures.

Please note:

1. By enclosing this photograph you are consenting to its unlimited use within the DMS and other tourism related systems.

Events

2. If you would like the picture returned, please supply a suitable stamped, addressed envelope.
3. Digital images should be supplied in JPG format by E-mail to:
Helen.humphreys@sharpepotterymuseum.org.uk

Please give details of entry charges including concessions and special rates for groups :

Adult	Child (include ages that apply)
Concessions (include type eg over 60)	
Family (include number of adults & children)	
Special discounts (eg member of society, early booking)	

Please give contact details for members of the public to use – this information will be published on the website:

Contact Name:	Mr / Mrs / Miss / Ms		
Telephone No:		Mobile No:	
Website:			
Email:			

Please tick the facilities at the **event**:

- | | | |
|---|--|--|
| <input type="checkbox"/> Children welcome | <input type="checkbox"/> Dogs not accepted (except guide dogs) | <input type="checkbox"/> Smoking allowed |
| <input type="checkbox"/> Disabled access | <input type="checkbox"/> Facilities for hearing impaired | <input type="checkbox"/> Smoking not allowed |
| <input type="checkbox"/> Dogs accepted | <input type="checkbox"/> Facilities for visually impaired | |

Please give a description of the event (Max 50 words):

Please give date(s) and time(s) for each day. If different times for each day, please use separate rows. eg
14/07/07 to 15/07/07 9:00-13:00
16/07/07 to 16/07/07 18:00-21:00

Date(s)	Time	Any other notes about opening arrangements
___/___/___ to ___/___/___		
___/___/___ to ___/___/___		
___/___/___ to ___/___/___		

Events

Submitting your Information for Promotion

This form is your way of telling us about your tourism product or service for the coming year. The information you provide may be published by Visit Peak District & Derbyshire or may be used by Tourist Information Centres for helping with enquiries.

Occasionally, Visit Peak District & Derbyshire may wish to share the information with other organisations so that it can be included in tourism-related publications. There is no guarantee that your information will be published or used. If it is, Visit Peak District & Derbyshire will make every reasonable effort to ensure accuracy. However, Visit Peak District & Derbyshire regret that they cannot accept liability of any kind arising from the use or publication of the information, either by themselves or third parties, including where this is as a result of any error or omission on the part of Visit Peak District & Derbyshire.

Your Declaration

I have read the information supplied and warrant that the information provided is true and accurate and if published will not constitute an offence under the Trade Descriptions Act 1968 or the Consumer Protection Act 1987.

NB: You must ensure that the prices and other details that you display through the DMS are current and up to date. It is against the Trade Descriptions Act to charge prices higher than those you publish.

If you also agree to your information being used in the following ways, please tick the appropriate boxes:

- Visit Peak District & Derbyshire sometimes make data available to carefully selected organisations whose products and services may be of interest to you. Please tick if you wish your data to be passed on in this way.
- Visit Peak District & Derbyshire sometimes make data available to carefully selected organisations for inclusion in tourism-related publications and websites for the purpose of, but not limited to, providing you with potential additional customers and/or sales leads. Please tick if you wish your data to be passed on in this way.
- Please tick if you consent to Visit Peak District & Derbyshire passing the information you have supplied to persons and/or organisations located outside the European Economic Area.

Signature

Print Name

Position

Date

Office code:

(for office use only)