

Data Transfer Notice

The Data Protection Act 1998 – Fair Processing Notice – requires that we inform Gold Card holders of the transfer of their data as part of the English National Concessionary Travel Scheme (ENCTS) for older and disabled people.

In accordance with the Concessionary Bus Travel Act 2007 and Variation of Reimbursement and Other Administrative Arrangements Order 2010, Derbyshire County Council will be taking over the administration of concessionary fares from the following local councils, from 1 April 2011:

Amber Valley Borough Council, Bolsover District Council, Chesterfield Borough Council, Derbyshire Dales District Council, Erewash Borough Council, High Peak Borough Council, North East District Council, South Derbyshire District Council.

This means the personal information supplied on application for a Gold Card – name, address, date of birth, details of any disability – will be transferred securely in accordance with the Data Protection Act 1998.

These personal details, together with proof of identity and a photograph, are required to be collected for the purposes of confirming eligibility for the ENCTS and to produce the concessionary passes – known in Derbyshire as Gold Card.

The local district and borough councils listed above will continue to process Gold Card applications on behalf of Derbyshire County Council and have access to personal details in order to update information. For example, to record a change of address or process an application for a replacement card.

But Derbyshire County Council will keep the information and be known as the Data Controller. The personal information will also be processed by a third party working on behalf of Derbyshire County Council. This company produces Gold Cards and the contract arrangements strictly adhere to the Data Protection Act.

Personal information is kept securely for a maximum of six years plus the current financial year for the purposes of administering Gold Card. This is in line with Derbyshire County Council's data retention policy and financial regulations.

Your personal details may also be shared with other agencies, working on behalf of Derbyshire County Council, if requested, to protect against fraud, as part of the National Fraud Initiative scheme.

For more information about Gold Card go to www.derbyshire.gov.uk/goldcard.