



**South  
Derbyshire**  
District Council

**RENEWAL DRIVERS LICENCE APPLICATION FORM**

- Please familiarise yourself with our terms & conditions before completing this application
- It is an offence to give false information - all questions must be answered.
- The following documents need to accompany this application:
  1. DVLA Licence both counterpart and card.
  2. Data Intelligence Mandate
  3. Passport Photo x1
- The fee for this application is **£93**

**PERSONAL DETAILS**

1. Surname	2. Forenames
3. Present Home Address	
Post Code	
4. Date of Birth	5. Day time telephone number
6. Mobile telephone number	7. E mail Address if applicable

**OPERATOR INFORMATION**

8. Name and address of the Operator(s) you are currently employed by:	
10. Do you intend to follow any other occupation in addition to driving as a Private Hire Driver? If yes please give details and continue on separate sheet if needed  Yes / No (circle appropriate answer)	
11. Do you intend to licence a vehicle for private hire?  12. Vehicle Registration	13. Who is insured to drive this vehicle?

**PENDING PROSECUTIONS**

14. Are there any pending prosecutions against you?  
 If yes please give details and continue on separate sheet if needed

Yes / No (circle appropriate answer)

**MOTORING ENDORSEMENTS AND DISQUALIFICATIONS**

15. Have you ever been convicted

i) In the **last four years** of any **motoring offence** (including a fixed penalty offence)?

OR

ii) In the last 11 years of any offence involving driving under the influence of drink or drugs

OR

iii) Any Offence for which any Court ordered disqualification?

Yes / No (circle appropriate answer)                      If yes give details below

**Details Of Motoring Offences, Endorsements and Disqualifications**

Date	Court	Offence	Decision of Court

**CRIMINAL CONVICTIONS, CAUTIONS, and / or WARNINGS**

16. Have you ever been convicted of Offences including Cautions and Warnings?

Yes / No (circle appropriate answer)                      If yes please give details below

**Details Of Criminal Convictions, Caution and/or warnings or Offences to be heard in Court. Include all foreign Offences**

**NB: Include all offences even those considered "spent" under the Rehabilitation of offenders Act 1974 or those to be heard or potentially to be heard.**

Date	Offence	Court	Decision of Court

**DECLARATION**

I hereby warrant that the information and statements contained in this application are true, correct and complete and I am aware that this application is subject to such checks, as South Derbyshire District Council deem necessary.

**WARNING:**

You are liable to prosecution if you knowingly make a false statement to obtain a private hire driver's licence, or do not give details of current endorsements or convictions of offences.

I DECLARE that I have checked the answers given in this application, and to the best of my knowledge confirm they are correct, and I have not omitted any relevant details.

I have received and read the Private Hire Conditions for Operators, Vehicles and Drivers and I undertake, in the event of a licence being granted, to observe and perform such conditions.

Signed .....Applicant    Date.....

Print Name.....  
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Operator Trade Name (1).....

Signed.....

Print Name.....Date.....

Operator Trade Name (2).....

Signed.....

Print Name .....Date.....

Operator Trade Name (3).....

Signed.....

Print Name .....Date.....

**If any part of this application form is not completed it will be returned to the applicant and this will delay your application.**

We will treat all information provided in confidence and in accordance with Data Protection Act 1998. However, this authority is under a duty to protect public funds, and therefore the information may be shared with other departments of the Council for the purpose of preventing fraud, misuse of public funds and any legal or statutory requirements. It may also be shared with other public bodies such as the Audit Commission for similar purposes.